

Information for Business Partners of Stecher-Group in Europe on the processing of their personal data

The companies of the Stecher-Group are committed to protecting the privacy of their Business Partners when processing personal data. From May 2018, the EU General Data Protection Regulation ("GDPR") will set the new legal standards for data protection within the European Union.

"Business Partners" shall mean any individual with whom the companies of the Stecher-Group do business, including, without limitation, representatives and employees of customers, suppliers, service providers and competitors. The purpose of this letter is to inform prospective and current Business Partners in Europe about the processing of their personal data by the company. The Stecher-Group is obligated under the GDPR to provide this information.

We continue to process the same sets of personal data. You do not need to take action.

I. Responsibilities and contact information

The controller of your personal data is:

Stecher-Group
Data Protection
Nellenburgstraße 1
88605 Sauldorf/Krumbach

Phone: + 49 7777 9301 410 Mail: <u>Datenschutz@Stecher.de</u>

II. How we use your personal data

We process personal data insofar necessary to safeguard the legitimate interests of the Stecher-Group (Art. 6 para. 1 lit. f GDPR), for example,

- to enter into or perform a contract or other business relationship (including for processing of purchase orders, delivery or payments, or in case of complaints, repairs or cases of warranty)
- or in order to prepare and respond to a request for proposal, to establish terms and conditions of the contractual relationship and engage in product development activities, with our customers, suppliers, service providers and competitors, whose representative or employee you may be
- to transmit your personal data within the Company for internal administrative purposes (e.g. accounting)
- to ensure IT security and IT operation
- to engage service providers, in particular internal and external IT service providers, who support our business operations
- for the performance of compliance investigations
- to ensure building and plant safety (including video surveillance insofar required for the protection of our premises).

We further process personal data for the performance of contracts with individuals (natural persons) that we do business with, for example, to process a purchase order, delivery or payments, or in case of complaints, repairs or cases of warranty, or in order to prepare and respond to an individual's request for proposal, to establish terms and conditions of the contractual relationship and engage in product development activities (Art. 6 para. 1 lit. b GDPR).



Furthermore, the Stecher-Group is subject to various legal obligations (Art. 6 para. 1 lit. c GDPR) which may require the processing of your personal data. Such legal obligations may follow, for example, from taxation laws or foreign trade and sanctions laws.

III. Recipients of your personal data

Within the Companies of the Stecher-Group, only authorized personnel with relevant responsibilities will have access to your personal data.

We may engage third parties (these also include other companies of the Stecher-Group) to provide particular services, such as IT services. We further engage among others legal advisors, management consultants and auditors. These third parties provide their services for us under our control and direction and may have access to your personal data to the extent required in order to render their services.

In addition, we may, to the extent legally permissible, transfer your personal data to national and foreign public authorities (e.g., pension funds, tax authorities or public prosecutors) or courts to comply with legal obligations or in the company's interest.

IV. Data transfers

Countries located outside the EEA may not have data protection laws and regulations comparable to the ones applicable in your country. In case of such transfer of your personal data to other countries, we will adopt appropriate measures to ensure that your personal data will be adequately protected there.

If you wish to view the agreements entered into by the Stecher-Group, please contact your contact person at the relevant company of the Stecher-Group.

V. Your rights

Subject to the legal preconditions, the applicability of which has to be reviewed in the in the individual case, you have the right to receive information about your personal data and to require rectification or erasure of your personal data or restriction of processing and to object to any of the data processing outlined under II. and to receive your personal data in a structured, commonly used and machine-readable format (data portability).

You are also entitled to lodge a complaint with a supervisory authority.

VI. Confidentiality and data storage

Each of our employees as well as all staff members of third party service providers having access to and/or processing personal data are obligated to treat such data confidentially. ALL DATA WILL BE TREATED STRICTLY CONFIDENTIALLY AND STORED IN ACCORDANCE WITH APPLICABLE LEGAL REGULATIONS FOR A PERIOD LEGALLY SPECIFIED IN THE RELEVANT COUNTRY.